**Frequently Asked Questions (FAQs) for the website**

***How do I register for the pre-forum workshops?***

Use the following link to register for the forum as well as pre-forum workshops: <https://www.regonline.com/2016mintforum>

***When do the pre-forum workshops start?***

The first day of pre-forum workshops is on Tuesday the 27th of September and the workshops start at 9.00 a.m. Two new workshops will commence onWednesday the 28th of September, also at 9.00 a.m.

***When does the Forum start?***

The Forum starts on Thursday the 29th of September at 9.00 a.m.

***When does the Forum end?***

The Forum closes on Saturday the 1st of October at 5p.m.

***How can I book a room at the venue?***

<https://www.regonline.com/builder/site/tab1.aspx?EventID=1832343>

***I have some particular dietary needs – who should I talk to about that?***

Email anyone from the events team. We will try our best to accomodate your needs.

Cherise Murphy: admin@motivationalinterviewing.org

Judith Carpenter: events@motivationalinterviewing.org

Kate Watson: forum@motivationalinterviewing.org

***What are the details for the Friday Night Social Event? ?***

On Friday evening (the 30th of September) there will be an evening of food, drinks, dancing, socialising and learning about maple syrup at Sucrerie de la Montagne, an authentic sugar shack. The venue is approximately 45 minutes outside out Montreal, and transport will be provided for those who are attending. For more information, use this link: https://www.regonline.com/builder/site/custom.aspx?EventID=1832343&\_i=aWZ0LYuHMno%3d

***There are no tickets left, but I would like a ticket for the social event. How can I get a ticket?***

We will arrange for anybody who has a spare ticket for the social event to hand them over to us at the Forum, so that we can make these available for resale. Any available tickets will be allocated on a first come first served basis. We will give people details about how to do this at the opening session of the Forum. We will also post details on Twitter and on the notice board at the forum.

***Will there be any time to see Montreal during the Forum?***

The Forum program will end at around 5 p.m on each day. The local hosts will be able to answer questions about Montreal, such as where to go and things to do.

***Will presentations and materials be made available to me as a participant? How can I access them?***

After the Forum, materials from workshops and plenary sessions will be available for downloading through the MINT website.

***I have a poster that I would like to share with Forum participants - how can I do that?***

After feedback from participants from several of the previous Forums it has been decided that there will be no poster presentations this year. If you have research findings or project results that you would like to share, we would encourage you to do that in the form of a workshop or short share presentation.

***If I have questions about the Forum, who do I ask?***

Questions about the program for the Forum as well as the workshops, plenary sessions etc are best directed to the Program Planning Committee. Email forum@motivationalinterviewing.org.

***I’m quite new to MINT and don’t know much about the committees and their work - do I have to prepare in some way?***

There will be a session in conjunction to the Annual General Meeting of MINT in which all the committees will be present and ready to answer any questions from the members as well as interact and gather opinions from the members. This is also a good opportunity for those of you interested in perhaps becoming active in one of the many committees in MINT.

***What is the ”PPC” and why is that important to me as a participant in the Forum?***

The Program Planning Committee (PPC) is responsible for organising the program for the Forum, including workshops, presentation sessions and plenary sessions. Together with the Events Committee and the Local Host Organising Committee, the PPC are there to help things run smoothly during the MINT Forum. The PPC also deal with queries that arise during the event.

Members of the PPC are Kate Watson (chair), Claire Lane (former chair) and Mats Hogmark (member).

***How can I interact with the PPC before and during the Forum?***

Both before and during the forum the PPC will be available on e-mail (forum@motivationalinterviewing.org) as well as on Twitter (@ForumPPC). During the Forum we will use Twitter to make announcements, encourage participation in discussions etc. The main hashtag for the event will be #MINTForum2016 and there will be other hashtags as well that we will announce throughout the Forum.

There will also be notice boards for posting announcements etc at the Forum venue.

You will see the PPC members making announcements in between plenary sessions etc. and you can speak with us at any time when you see us at the forum. We will be wearing special badges to indicate that we are part of the PPC.